



MEMO

December 29, 2009

TO:	Bobsleigh & Skeleton Athletes
FROM:	Don S. Wilson Chief Executive Officer
SUBJECT:	Bobsleigh CANADA Skeleton 2010 Olympic Winter Games Selection Appeals Process

Dear Athletes:

Bobsleigh CANADA Skeleton has established a process for the selection of athletes to the 2010 Winter Olympic Games in Vancouver. You should be aware of the selection criteria, which can be found at: <http://www.bobsleighcanadaskelton.ca/SelectionCriteria.aspx>
If you require further clarification, please contact your Program Manager.

SELECTION COMMITTEE

At the completion of the Selection Period, on or about January 17, 2010, the Head Coach will nominate athletes based upon the selection criteria for the 2010 Olympic Winter Games to the Selection Committee (SC): Reid Morrison, Program Manager of the Sport, Dr. Stephen Norris and Don Wilson. The SC will review the process, nominees and ratify the team participants.

Once the SC has reviewed and ratified the nominated athletes, the Olympic Team members will be announced.

Because of the time limitations of the start of the Olympic Winter Games, BCS has implemented an expedited Appeals Process, should the need arise

APPEALS COMMITTEE

- The Appeals Committee (AC) has been pre-selected: Bill Warren (former BCS Board of Director) Chair, Shane Pearsall (Canadian Olympic Committee, Board Member) and Dale Henwood (President Canadian Sport Centre Calgary)

TIMELINES OF AN APPEAL:

The timelines for a Notice of Appeal of the Selections Committees decision shall be as follows (the underlined, bolded headings below can be found at <http://www.bobsleighcanadaskelton.ca/PoliciesAndProcedures.aspx>):

- 1. Within 24 hours of the Selection Committee's notification of the Olympic team the Appellant shall provide the CEO with a written **Notice of Appeal containing information under Timing of Appeal point 4.**
- 2. Within 72 hours of the Selection Committee's notification of the Olympic team the Appellant shall provide the CEO with a written **Notice of Appeal stating the Grounds for Appeal point 7.**
- 3. Within 24 hours of receipt of the **Appellant's Notice of Appeal stating the Grounds for the Appeal** noted above, **the Appeals Committee will Screen the Appeal point 10 and 11**

and make known next steps.

Your understanding of this deviation from the standard process for Appeals is appreciated given the need to have an appeal resolved as soon as possible.

If an athlete is not in agreement with the composition of the Selection Committee, or Appeals Committee, or the process being implemented, such objection must be made in writing to Don Wilson, prior to January 4, 2010.